**Project in Progress: Cover Page**

**Abstract Title (15 words or less)**

Insert text

**Author(s)**

Author, A.1, Second-Author, B.1, Third-Author, C. 2 & So-on3

**Affiliation(s):**

1Affiliation, 2Affiliation, & 3So-on.

**E-mail address and mobile number of presenting author(s)**

Insert email and mobile (optional)

**Preferred Presentation type (oral/poster)**

Insert type

**Nominated Presentor(s)**

Author, A.

**Presentation biography (50 words)**

Insert short paragraph

**If you are using third party data (patient data) that is not in the public domain as part of your workshop, please indicate below if you have the relevant approvals.**

**Organisation approval (e.g., CEO, line manager, executive manager):**

(Yes/No/Not Required)

**Ethical approval:**

(Yes/No/Not Required)

**Project in Progress: Abstract**

**Abstract Title (15 words or less)**

Insert text

**Introduction:** Suggested content. Consider including why the project is planned or has been initiated, describe the problem, summarise the existing knowledge, provide the rationale, and clearly outline the specific aims.

**Methods:** Suggested content. For research projects, the study design and the rationale behind the planned procedures will be described. Details about the study participants, including the expected number, demographic information, and recruitment method, may be provided if relevant. The measures and procedures to be used in the study, as well as the methods of analysis, will also be outlined. For quality improvement projects, consider describing the process by which the results or findings will be obtained. For instance, the "Plan-Do-Study-Act (PDSA) cycle" might be relevant. You might include what will be done, the context, the planned interventions, how the interventions will be studied, the measures to be used, the analysis to be conducted, and any ethical considerations.

**Expected Outcomes:** Suggested content. Consider presenting the preliminary findings of the project, whether they are numerical (quantitative) or textual (qualitative) results. Highlight what is expected to be discovered through the project or the extent to which the improvement initiative is anticipated to be successful, based on preliminary results and previous research.

*Note: The headings outlined above are recommended and serve as guidelines for the content of each section. However, you may choose to modify the structure and content of the abstract to better align with your submission needs. For abbreviations, provide the full name of the term at its initial mention, followed by the abbreviated form in parentheses. If abbreviations are utilised in the title, it is essential to include the full term followed by the abbreviated form in parentheses in the body of the abstract.*

*Please do not include citations/references in your abstract submissions.*