Position Description

Position Title:	Specialist - Obstetrician & Gynaecologist
Reports to:	Clinical Director – Obstetrics & Gynaecology
Department:	Obstetrics & Gynaecology
Directorate:	Clinical Operations
Cost centre:	A6004
Code & classification:	Specialist Year 1 – Year 9 (HM33 – HM41)
Employment conditions:	Medical Specialists (Victorian Public Health Sector) (AMA Victoria/ASMOF) (Single Interest Employers) Enterprise Agreement 2022 – 2026 and its successors; and GV Health Policies and Procedures (and as varied from time to time

GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

POSITION SUMMARY

Maintain and develop a safe, efficient, well respected and effective Women's Health Service at GV Health. The Consultant works in partnership with the Clinical Director, other Consultants and Service Manager, for the efficient and effective management of the Women's Health Service ensuring clinical leadership, risk minimisation and the continual monitoring and quality improvement of patient care in all areas of Collaborative Maternity Care Obstetrics and Gynaecology.

The Consultant Obstetrician and Gynaecologist is also responsible for teaching, training, mentoring, advocating research and audit and maintaining safe and well evidenced professional clinical practice in the department at all levels. The Consultant will also support the Clinical Director with the Maternity Services, Theatre and Outpatient Managers to ensure administrative and clinical objectives are being met.

This position includes responsibility for promoting GV Health as a quality regional health service provider.

RESPONSIBILITIES AND DUTIES

The following duties are inclusive of but not limited to

Clinical

In collaboration with the Clinical Director and Divisional Director of Women's Health:

- Contribute to develop, monitor and evaluate quality improvement activities/audit, safety and quality and clinical research and development programs within the Service to meet accreditation standards and achieve and maintain best practice.
- Effectively work with the multidisciplinary team of health professionals who work within Women's Health Service.

- Work collegially with medical, nursing and allied health staff to ensure the smooth day to day operations of the Service and the best outcomes for Women's Health Service patients are achieved.

Clinical Duties

- Conduct clinical ward rounds and outpatient clinics to ensure the care of inpatients.
- Participate in the Consultants' after hours on-call roster for Women's Health Service.
- Provide expert Women's Health Services at GV Health as well as other facilities in the GV Health Service District, as required from time to time.
- Provide expert clinical services for Women's Health within the Clinical Services Capability Framework for the facility, and within the Clinical Privileges formally granted.
- Supervise junior clinicians' clinical duties appropriate to the departments' needs
- Participate in peer review of and by Senior Medical Staff in clinical duties and practice

Administration, Leadership and Management

- Undertake various administrative and clinical governance tasks as assigned by the Clinical or Divisional Director
- Participate in Consultant Staff Departmental Meetings
- Provide periodic assessments of all junior medical staff.
- Supervision of all junior medical staff
- Provide ethical decision making in the achievement of GV Health Women's Health Service objectives
- Participate in or lead appropriate committees and working parties as requested.
- Contribute to the development of high-quality clinical management within GV Health and ensure safe, efficient and effective provision of services
- Initiate, develop, review or contribute to Clinical Practice Guidelines
- Participate and manage Clinical Audits in the Department
- Take responsibility for and participation of Perinatal and Gynaecology Morbidity and Mortality Meetings and similar reviews
- Participate in the GV Health PROMPT program
- Maintain high level of communication within the Service.
- Comply with contemporary human resource management practice and principles including workplace health and safety, employment equity and anti-discrimination requirements.

Education

- Engage with relevant agencies, teaching and training within the Service.
- Undertake continuing and vocational education of medical officers and other members of the District.
- Attend continuing educational activities within the health service.
- Maintenance of personal knowledge and skills.
- Contribute to activities of professional association.
- Actively participate in research activities.

Teaching and Research

- Involvement in educational initiatives and responsibilities within the Division.
- Actively engage in the teaching of medical undergraduates, resident medical officers, nursing staff, allied health staff, registrars in training, principal house officers and other health care professionals.
- Initiate, encourage and participate in research, evaluation and evidence-based treatment and care aimed at achieving demonstrable improvements in service outcomes, within the ethical guidelines of NH&MRC.

- Will work with the Department's Director of Medical Education and Research to achieve the educational and clinical competencies objectives for all Medical Staff both Junior and Senior and support the same for Midwifery and Nursing Staff.

Professional Practice & Accountability

- Accepts accountability and responsibility for own actions within scope of practice
- Demonstrate commitment to person-centred care and best practice standards
- Maintains CME requirements for the RANZCOG
- Demonstrate and maintain advanced competency standards for clinical skills and responsibilities
- Promptly document and manage any patient vital observations that are outside the normal range
- Establish and maintain effective communication with all other health professionals and support staff, consumers, families, the community and external care providers
- Maintain accurate and current clinical records ensuring documentation meets professional and legal standards
- Demonstrate sensitivity, empathy and respect for the customs, values and spiritual beliefs of others at all times
- Collaborates with members of the health care team to achieve effective health care outcomes
- Actively reflect on own professional performance and competence, seek feedback, and participate in ongoing professional development of self and others.

Financial Management

- Ensure there is financial responsibility and accountability across the function under the position's control
- Participate in cost saving strategies as directed
- Identify opportunities to reduce costs and effectively manage resources across all functions.

KEY SELECTION CRITERIA

Formal Qualification(s) and Required Registration(s):

Essential:

- Current registration with the Australian Health Practitioner Regulation Agency (AHPRA) as a Medical Practitioner.
- Fellowship of the Royal Australasian College of Obstetricians and Gynaecologists
- Enrolment and maintenance of ongoing CPD program of appropriate College.
- Must be in good standing with all Regulatory Authorities.
- Evidence of full immunisation against COVID-19 and Influenza
- Satisfactory National History Criminal Check prior to commencement of employment
- Satisfactory Victorian 'Employee' Working with Children Check prior to commencement of employment
- Completion of a Commonwealth of Australia Statutory Declaration prior to commencement of employment.
- The appointee will be required to undergo a credentialing process and will be granted appropriate scope of clinical practice. This is reviewed on a three-yearly basis.

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful:

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Registration is maintained and working within scope of practice
- Participate in unit / team meetings and education sessions in alignment with the clinical governance structure to promote and maintain communication and improved practice
- Participate in orientation, preceptorship, mentoring and performance enhancement responsibilities as required.
- Attendance and active participation at meetings as required
- 100% compliance with core competencies and training requirements as outlined in the GV Health Education Framework
- Active participation in the Performance and Development review process]

AT GV HEALTH ALL STAFF ARE REQUIRED TO

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment;
- Maintain a safe working environment for yourself, your colleagues and members of the public;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Seek internal customer or consumer feedback and respond accordingly to identify areas of needs;
- Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;

- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Department of Health Victoria;
- Comply with all applicable to position pre-employment checks, which may include but is not limited to; police checks, working with children's check (WWCC), National Disability Insurance Scheme (NDIS), Aged Care screening requirements.

ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

Clinical Operations	**Specialist - Obstetrician & Gynaecologist**
Reviewed by:	Clinical Director – Obstetrics & Gynaecology
Issue Date:	November 2026

ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: Values and Vision - GV Health

OUR STRATEGIC PLAN

The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: Strategic Plan 2024-2026 - GV Health

FOR MORE INFORMATION

Application tips: Application Tips - GV Health
GV Health: https://www.gvhealth.org.au/about/
Child Safety and Wellbeing: Child Safety and Wellbeing - GV Health
Living in Goulburn Valley: Goulburn | Regional Living Victoria
GV Community Connector: Community Connector Program for Businesses