Position Description

Position Title:	Clinical Nurse Consultant - Inflammatory Bowel Disease
Reports to:	Manager of Specialist Consulting Suites
Department:	Specialist Consulting Suites
Directorate:	Clinical Operations
Cost centre:	C0002
Code & classification:	Clinical Consultant C (ZA7 – ZA8)
Employment conditions:	Nurses and Midwives (Victorian Public Sector) Single Interest Employer Enterprise Agreement 2024-2028 and GV Health Policies and Procedures (and as varied from time to time)

GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

POSITION SUMMARY

Providing of high quality professional clinical care, education and support for people living with Inflammatory Bowel Disease in the community that are receiving treatment at GV Health in our Gastroenterology Clinics. Providing expert advice in relation to IBD to other key stakeholders.

The role of the IBD Clinical Nurse Consultant is central to the delivery of this service. They will provide high quality professional clinical care, education and support for people living with IBD and receiving treatment.

The IBD CNC will Promote best practise, engage with key stakeholders in a shared care model between specialist, primary care and hospital-based services such as Day Treatment Unit providing a consultation role and expert advice to GP's, and other key networks.

The IBD Clinical Nurse Consultant reports directly to the Nurse Unit Manager within the Specialist Consulting Suites

RESPONSIBILITIES AND DUTIES

The following duties are inclusive of but not limited to the following:

Provision and management of nursing care for people with or affected by inflammatory Bowel Disease, who are receiving treatment GV Health Gastroenterology Specialist Clinics

- The IBD Clinical Nurse Consultant will lead the Gastroenterology clinical nursing team and demonstrate best practice clinical skills and decision making within the GV Health Inflammatory Bowel Disease (IBD) Service
- The IBD Clinical Nurse Consultant will;
- Manage and provide oversight over the function and development of the IBD nursing service

- Oversee the coordination of care of patients who contact the Specialist Clinics
- Provide education and support
- Educate, coordinate and monitor patients receiving biologic therapy for IBD during initiation and follow up phases of treatment
- Educate patients on knowledge of disease and administration of treatments;
- Assist in coordinating Medicare applications and maintain a database for biologic therapy for IBD patients;
- Consultation service to inpatients with Diagnosis of IBD
- Act as a resource person to others in relation to clinical practice;
- Contribute to the education of other professionals
- Drive delivery audits and findings
- Assist with the development of written patient education resources Ensure interactions with patients are recorded appropriately and are maintained and up to date
- Maintain a commitment to confidentiality, ensuring patient records are stored securely in accordance with hospital guidelines
- Demonstrate a high level of skill demonstrated in clinical decision making, in particular problem identification and solution, analysis and interpretation of clinical data
- Provide the full range of nursing services, including, but not limited to:
- Managing the physical and emotional well-being of the patient;
- Administration of medication in accordance with hospital procedures, protocols and policies;
- Document, observe and report relevant nursing findings within the framework of nursing progress;
- Liaise with patient, patient's family, medical and ancillary staff as required or requested;
- Participate in Unit meetings and orientate new staff as directed;
- Participate in ongoing education by attend training and study days as required or requested;

Contributes to the development, implementation, co-ordination and evaluation of innovative health care delivery systems that improve the health outcome for people with or affected by Hepatitis

- Demonstrates advanced knowledge and skills in negotiating a coordinated approach to a shared care model and interdisciplinary care for people with or affected by IBD
- Develops networks with local GPs to provide education and up skilling and engagement in shared care.
- Liaise with GPs/provides information for their patients and presents at relevant GP education sessions.
- Collects data in accordance with funding and reporting requirements.
- Contributes to the evaluation of the impact of the Inflammatory Bowel service on the health outcomes of people with or affected by IBD
- Negotiate with and influence key stakeholders to adopt strategic and policy directions related to IBD, such as Day Treatment Unit, GP's
- Develop and maintain effective partnerships with key stakeholders, and networking
- Displays a willingness to work cooperatively with senior management and peers, and commitment to the Gastroenterology Service

Demonstrates an advanced level of knowledge and skills with regard to caring for people with or affected by IBD and actively participates in professional development activities to improve the provision of clinical care for people with or affected by IBD

- Demonstrates willingness and motivation to participate in education programs and on-going professional development activities in Gastroenterology and nursing.
- Participates in self-directed professional development activities through journals and attendance at IBD conferences

- Demonstrates awareness of relevant clinical, medical and social research developments.
- Participates in quality improvement actives to monitor and improve the standard of care provided by IBD nurses.
- Provides a high-quality service to internal customers and consumers that reflects best practice and adds value to GV Health
- Assists the organisation in achieving clinical effectiveness by providing the appropriate systems, information or services to clinical areas

---

KEY SELECTION CRITERIA

Formal Qualification(s) and Registration(s) Requirements:

- Current registration with AHPRA

Essential:

- Knowledge of diagnosis and broad management of IBD
- Demonstrated ability to:
- perform with advanced clinical nursing skills
- identify problems and source solutions with a high level of decision-making ability,
- analyse and interpret clinical data
- Excellent interpersonal, written and communication skills, including computer literacy and the ability to produce well-written reports.
- Ability to work cooperatively within a multi-disciplinary team
- Proven organisational and time management skills with an ability to prioritise and coordinate a diverse workload.
- Well-developed understanding and experience in change management processes.

Desirable:

- An interest in gastrointestinal diseases
- Experience as CNC in a related field or experience as a Registered Nurse for at least 5 years
- Understanding of data entry and patient scheduling systems (iPM/VINAH).
- Well-developed understanding of evidence –based approach to person-centred care
- Demonstrated understanding of the special cultural needs of our diverse community.
- Demonstrated autonomous practice

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful achievement of:

- Demonstrating of GV Health CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers;

- Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- AHPRA Registration is maintained and works within scope of practice
- Reporting monthly Hepatology activity undertaken (i.e. number of consultations performed, etc).
- Evidence of compliance with continuous professional education requirements involving new medications that are changing rapidly.

ALL GV HEALTH STAFF ARE REQUIRED TO

- Demonstrate GV Health's CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Develop and maintain collaborative relationships with all other teams and professionals;
- Promote and enable efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete and maintain all mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Comply with requirements of the National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Victorian Department of Health Victoria;
- Comply with all applicable position pre-employment checks that are relevant to the role, which may include but is not limited to; police checks, Working with Children's Check (WWCC), National Disability Insurance Scheme (NDIS) and Aged Care screening requirements;
- In this role you may occasionally interact with distressed, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. All staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment.

ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

Clinical Operations	**Clinical Nurse Consultant – Inflammatory Bowel Disease**
Reviewed by:	NUM Specialist Consulting Suites
Issue Date:	October 2026

ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: Values and Vision - GV Health

OUR STRATEGIC PLAN

The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: Strategic Plan 2024-2026 - GV Health

FOR MORE INFORMATION

Application tips: Application Tips - GV Health
GV Health: https://www.gvhealth.org.au/about/
Child Safety and Wellbeing: Child Safety and Wellbeing - GV Health
Living in Goulburn Valley: Goulburn | Regional Living Victoria
GV Community Connector: Community Connector Program for Businesses